RECORD OF PROCEEDINGS Minutes of **Greenfield Township Trustees**

Meeting

December 31, 2024 - Held 3:00 PM

The Greenfield Township Trustees met in regular session at the Firehouse. Trustee Searle called the meeting to order and led those present in the Pledge of Allegiance. Kent Searle, Dave Cotner and Lonnie Kosch were present.

Trustee Searle presented the minutes of the November 20, 2024 Special Trustee Meeting when the Board met with Rick Ricketts and Commissioner Fix to discuss the proposed CEDA and NCA between Lancaster and Greenfield Township. With no corrections or amendments noted. Trustee Kosch made a motion to approve the minutes as written; Trustee Cotner seconded the motion.

ROLL CALL: Searle: Yes Cotner: Yes Motion Passed 3-0 Kosch: Yes

Trustee Searle presented the minutes of the December 11, 2024 Trustee Meeting. Trustee Searle noted he had made a statement in the meeting which was incorrect, although the minutes accurately reflected what he had stated in the meeting. He said there was a per diem for the upcoming OTA conference where the lunch would be picked up; however, the attendees had to pay for it at the time. This is incorrect; the per diem is for mileage and parking only. The Board agreed to make this notation in the current meeting's minutes. With no further corrections or amendments noted, Trustee Cotner made a motion to approve the minutes as written; Trustee Searle seconded the motion.

ROLL CALL: Searle: Yes Cotner: Yes Kosch: Abstain Motion Passed 2-0

Trustee Searle presented the minutes of the December 18, 2024 Special Trustee Meeting with Pete Griggs to review the proposed NCA and CEDA with Lancaster. With no corrections or amendments noted. Trustee Kosch made a motion to approve the minutes as written; Trustee Cotner seconded the motion.

ROLL CALL: Searle: Yes Cotner: Yes Kosch: Yes Motion Passed 3-0

Trustee Searle noted that the Board had understood in the past that they needed to be present at a meeting in order to vote on minutes as written or corrected; however, in speaking with legal counsel, this was clarified that they do not need to be present in order to vote.

FROM THE FISCAL OFFICER:

Fiscal Officer Kull noted the bank reconciliation for November was complete.

Fiscal Officer Kull asked for a motion to pay the bills associated with warrants 3525 through 3534, and electronic debits 249-2024 through 256-2024; Trustee Cotner made a motion to approve the above; Trustee Kosch seconded the motion. ROLL CALL: Searle: Yes Cotner: Yes Kosch: Yes Motion Passed 3-0

Minutes of Greenfield Township Trustees Meeting

December 31, 2024 - *Held 3:00 PM*

Fiscal Officer Kull asked for a motion to pay the purchase orders. Trustee Kosch moved to approve these payments; Trustee Cotner seconded the motion. ROLL CALL: Searle: Yes Cotner: Yes Kosch: Yes Motion Passed 3-0

Fiscal Officer Kull presented two resolutions, the first being Resolution 2024-1231-01.

This is to transfer \$12,000 from Fund 2191-220-323-0301 to Fund 2191-220-190-0000.

The next transfer is for \$3,200 from Fund 2191-220-323-0301 to Fund 2191-220-190-0011.

The next transfer is \$4,000 from Fund 2021-330-121-0001 to Fund 2021-330-1211-0001.

The next transfer is \$3,500 from Fund 2191-220-121-0001 to Fund 2191-220-111-0001.

The final transfer is for \$1,000 from Fund 2191-220-430-0000 to Fund 2191-220-111-0001.

Trustee Searle made a motion to approve the transfers as presented; Trustee Cotner seconded the motion.

Trustee Kosch asked what the transfers were for. Fiscal Officer Kull stated these were all for payroll, specifying as follows: 220-90, 0011, 2021 (Road), 220-111 (Fiscal Officer) and 111-0001 (Trustees).

ROLL CALL: Searle: Yes Cotner: Yes Kosch: Yes Motion Passed 3-0

The following resolution was presented: Resolution 2024-1231-02: To retain Brosious as the legal counsel for 2025. There is a \$30,000 budget for this. Trustee Cotner moved to approve this resolution; Trustee Kosch seconded the motion.

Trustee Kosch asked if this amount was higher than in the past. Fiscal Officer Kull stated that \$30,000 was the amount in the budget for 2024, as well.

ROLL CALL: Searle: Yes Cotner: Yes Kosch: Yes Motion Passed 3-0

RESOLUTION 2024-1231-02

RESOLUTION EMPLOYING TOWNSHIP'S ATTORNEYS ON AN ANNUAL BASIS FOR THE YEAR 2025

RECORD OF PROCEEDINGS Minutes of **Greenfield Township Trustees**

Meeting

December 31, 2024 - Held 3:00 PM

WHEREAS, the Greenfield Township Board of Trustees ("Board") is authorized by Section 309.09(B) of the Revised Code to employ attorneys on an annual basis other than the prosecuting attorney to represent the Township and its officers, boards and commissions in their official capacities and to advise them on legal matters; and

WHEREAS, Section 309.09(B) of the Revised Code provided that no such attorney may be employed except on the order of the Board, duly entered upon its Journal, in which the compensation to be paid for the attorney's legal services shall be fixed; and

WHEREAS, the Board finds it necessary to appoint attorneys to counsel and represent the Township on an annual basis for calendar year 2025 in such matters as the Board or its designee may refer to them; and

WHEREAS, the Board has appropriated the sum of \$30,000.00 for legal services for 2025;

NOW THEREFORE, BE IT RESOLVED by the Board of Township Trustees of Greenfield Township, Fairfield County, Ohio, that:

SECTION 1. Peter N. Griggs of Brosious, Johnson & Griggs, LLC and the law firm of Brosious, Johnson & Griggs, LLC, are hereby employed on an annual basis for calendar year 2025 as the Township's legal counsel to represent the Township and its officers, boards, and commissions in their official capacities and to advise them in connection with such matters as may be referred to said Counsel by or on behalf of the Board or its designee.

SECTION 2: The compensation for such counsel during 2025 shall be paid as follows: \$225.00 per hour partner attorney time; \$205.00 per hour senior associate time; \$180.00 per hour associate time; \$120.00 per hour law clerk time; and \$105.00 per hour legal assistant time; plus out-of-pocket expense reimbursements; provided that the total compensation shall not exceed \$30,000.00 without further action by this Board.

SECTION 3: The attorneys may be discharged at any time by a majority vote of the Board.

SECTION 4: The Township Fiscal Officer is directed to send a copy of this Resolution to the law firm.

SECTION 5: It is found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were in meetings open to the public in

Minutes of Greenfield Township Trustees Meeting

December 31, 2024 - Held 3:00 PM

compliance with all legal requirements including, without limitation, Section 121.22 of the Revised Code.

SECTION 6: This Resolution shall take effect and be in force from and after the date of its adoption.

Adopted: ______ BOARD OF TRUSTEES GREENFIELD TOWNSHIP FAIRFIELD COUNTY, OHIO

ATTEST:

Fiscal Officer

Trustee

Trustee

Trustee

The third resolution presented was Resolution 2024-1231-03 to rescind Resolution 2024-0710-___ which was the cannabis resolution prohibiting dual license. Lengthy discussion ensued regarding the details of the resolution, the referendum which is to be voted upon, the percentage that the Township could gain from the sales, etc.

Trustee Cotner made a motion to approve the Resolution. With no second to the motion, Trustee Searle noted that the motion died.

Fiscal Officer Kull stated she had become aware that she was the only employee of the Township paying for all insurance premiums: health, vision and dental - since 2018. She presented the Board with the wording as it stands in the current policy, and a revision to the policy to clean up the language and make it more specific. Trustee Searle agreed that the language needed to be cleaned up, and agreed to keep the policy as it is so all employees are paying the same insurance coverage premiums.

Fiscal Officer Kull also noted she had paid \$108.63 out of her pay thus far for all coverage, and asked to be reimbursed for this amount, based on the action being taken on the policy currently. Trustee Searle made a motion to make the changes to the

Minutes of Greenfield Township Trustees

Meeting

December 31, 2024 - Held 3:00 PM

non-bargaining unit policy manual to reflect that dental and vision insurance premiums will continue to be covered at 100 percent by the Township: Trustee Kosch seconded the motion.

ROLL CALL: Searle: Yes Cotner: Yes Kosch: Yes Motion Passed 3-0

Trustee Searle moved to reimburse Fiscal Officer Kull \$108.63 for the amount that she has paid since April 2024 for vision and dental insurance; Trustee Cotner seconded the motion.

With no further discussion, the vote was as follows:

ROLL CALL: Searle: Yes Cotner: Yes Kosch: Yes Motion Passed 3-0

Trustee Kosch noted the location of the rescheduled Trustee Meeting for today was not included on the Savvy Citizen calendar, and asked that this be addressed. Fiscal Officer Kull stated she would address this.

Trustee Searle stated Heidi Fought of the OTA had informed the Townships the OTA will be offering free Township web services in 2025.

Trustee Kosch asked for a spreadsheet for the Road Department to include all salary, benefits and insurance information from the last two years for review for possible pay increases, so the Board can review it.

ZONING DEPARTMENT: Jeff Williamsen, Zoning Inspector, presented the following zoning business:

Meeting Schedule:

Future Meetings:

- RPC Meeting on January 7, 2025
- Land Use Plan Meeting on January 6, 2025

Past Meetings:

- BZA Hearings two on December 18, 2024
- Land Use Plan Meeting on December 18, 2024
- BZA Meeting on December 27, 2024 to approve minutes

Zoning Permits: No permits have been issued since the last Trustee meeting.

Minutes of Greenfield Township Trustees Meeting

December 31, 2024 - Held 3:00 PM

BZA Hearings on December 18, 2024: The first hearing was for a road frontage variance for Coakley Farms, which was denied. The second one was for RAH Enterprises for two variances for setbacks, and it was approved.

<u>5ARE1 Consent Decree:</u> Jeff asked for a motion on this item, and noted it had been sent to the Board prior to the meeting. Discussion ensued as to how to proceed and what was needed from the Board. Trustee Searle made a motion to approve the consent decree as presented; Trustee Cotner seconded the motion.

ROLL CALL: Searle: Yes Cotner: Yes Kosch: Yes Motion Passed 3-0

Eastern Cottontail Issue: Trustee Cotner stated he had received an email concerning Township input/attendance on a January 7 meeting at 9:00 a.m. regarding the Eastern Cottontail issue. The meeting is being held with the County Commissioners. Discussion continued as to the nature and purpose of the meeting. Trustee Searle stated Gail Ellinger, Trustee, Hocking County, and new president of the OTA, intended to write a letter to the Ohio Power Siting Board as of December 31, 2024, to inform them that all thirteen Townships in Fairfield County were not in favor of the project.

BZA Hearing Signs to be Posted: Trustee Kosch raised the issue of posting signs for BZA hearings, in addition to using the Township website and Savvy Citizen, to make residents aware. Trustee Searle stated the Trustees could assist with posting the signs, also, and noted they need to be posted ten days prior to the hearing.

Land Use Meeting Rescheduled - Postcard to be Mailed: Fiscal Officer Kull raised the issue of the Land Use Meeting scheduled for January 6, 2025, and using postcards to advertise the meeting. She stated these cards were created, but cut incorrectly, so they would not have been mailed in time to notify the community. This means the meeting needs to be rescheduled to allow enough time to have the cards redone, and mailed to the community. The Board asked for a draft of the card to be emailed to them before it gets mailed. There is no cost associated with having the postcards redone/recut. After discussion, it was determined to reschedule the Land Use meeting for Monday, January 20, 2025 at 7:00 p.m. The Firehouse Meeting room was confirmed as available at that date and time.

Discussion continued as to the nature of what needs to be discussed at the Land Use plan. The Board stated additional input was being sought in order to finalize the map so it can be submitted to Fairfield County. After further discussion, it was decided that Trustee Cotner would call Jeremiah Upp, and Trustee Kosch would call Tony Vogel to invite them to the meeting.

ROAD DEPARTMENT: Tom Shafer, Road and Cemetery Superintendent, presented the following business:

Minutes of Greenfield Township Trustees

Meeting

December 31, 2024 - Held 3:00 PM

Cemetery Funds Used Toward New Road Department Truck: Tom stated he and Fiscal Officer Kull had gathered information/data regarding the use of the Road Department truck in the cemeteries in the following years: 2020, 2021, 2022, 2023 and 2024. He totaled how many burials occurred in each cemetery, as well as the mileage to and from the cemeteries, to determine a baseline. Fiscal Officer Kull explained that based upon the information gathered, the amount that the truck was used for cemetery use vs. road use was one percent. Based on the total of the truck, the cemetery's contribution would be \$1,334.73. Trustee Searle stated he appreciated the information that was gathered, and stated this should be used to move forward on the issue. Trustee Searle made a motion that based on the research that Tom and Jessica did that shows the actual mileage use that the cemetery did is one percent, that the Cemetery pay one percent of the cost of the new truck, which is \$1,334.73; Trustee Cotner seconded the motion.

ROLL CALL: Searle: Yes Cotner: Yes Kosch: Yes Motion Passed 3-0

Trustee Searle also noted the one percent that was determined was more accurate than the ten to fifteen percent that had been stated in the past.

Failed Road Levy/New Road Levy: Fiscal Officer Kull presented the Resolution of Necessity to put the road levy back on the ballot for May 2025. This resolution will be presented at the current meeting, and the other required resolution will be presented at the next meeting on January 8, 2025 in order to have everything to the Board of Elections by February.

Resolution 2024-1231-04

A resolution declaring it necessary to levy a tax outside the ten mill limitation for an additional road and bridge levy at the May 6, 2025 Special Primary Election. This is for a 1.75 mill levy, which is \$61 for \$100,000 dollars of the county auditor's appraised value.

GREENFIELD TOWNSHIP BOARD OF TRUSTEES

Fairfield County, Ohio

The Board of Trustees of Greenfield Township (the "Board"), Fairfield County, Ohio (the "Township") met in regular/special session on December 31, 2024 at 3:00 p.m., at 3245 Havensport Road, Carroll, Ohio, with the following members present: Kent Searle, David Cotner, Lonnie Kosch.

RESOLUTION NO. 2024-1231

Minutes of Greenfield Township Trustees

Meeting

December 31, 2024 - Held 3:00 PM

RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX OUTSIDE THE TEN-MILL LIMITATION FOR AN ADDITIONAL ROAD AND BRIDGE LEVY AT THE MAY 6, 2025, SPECIAL/PRIMARY ELECTION

WHEREAS, the Board has determined that the amount of taxes which may be raised within the ten-mill limitation by levies on the current tax duplicate will be insufficient to provide the necessary requirements of the Township; and

WHEREAS, the Board has determined that it is necessary to levy a tax in excess of such limitation for the general construction, reconstruction, resurfacing, and repair of streets, roads, and bridges in the township as provided by R.C. 5705.19(G); and,

WHEREAS, the Board has determined that said levy shall be an ADDITIONAL levy at a rate not exceeding 1.75 mills for each one dollar of valuation.

NOW THEREFORE, be it resolved by the Board of Trustees of Greenfield Township, Fairfield County, Ohio, at least two-thirds of all members concurring, in accordance with Revised Code Sections 5705.03(B) and 5705.19(G) as follows;

Section 1: That the Board determines that amount of taxes that may be raised within the ten-mill limitation will be insufficient to provide for the necessary requirements of the Township and that it is necessary to levy a tax in excess of the ten-mill limitation for the purposes of general construction, reconstruction, resurfacing, and repair of streets, roads, and bridges in the township as provided by R.C. 5705.19(G).

- Section 2: That the Board makes the following statements in accordance with R.C. 5705.03(B)(1):
 - a. The proposed rate of tax is 1.75 mills per one dollar of valuation which would generate approximately \$61 per \$100,000 of the county auditor's appraised value;
 - b. The purpose of the tax will be for providing general construction, reconstruction, resurfacing, and repair of streets, roads, and bridges in the township;
 - c. The tax is an additional levy;
 - d. The tax is authorized by R.C. 5705.19(G);
 - e. The term of the tax shall be for a continuing term
 - f. The tax is to be levied upon the unincorporated territory of the Township;
 - g. The date of the election at which the question of the tax shall appear on the ballot is May 6, 2025;

Minutes of Greenfield Township Trustees

Meeting

December 31, 2024 - Held 3:00 PM

- h. That the ballot measure shall be submitted to the unincorporated territory of the Township;
- i. The tax will first be levied starting January 1, 2025, and the tax will first be collected in calendar year 2026;
- j. The Township has territory solely in Fairfield County.

Section 3: That the Greenfield Township Trustees hereby certify to the Fairfield County Auditor this resolution and requests that the Fairfield County Auditor certify to the Greenfield Township Trustees the total current tax valuation of the <u>unincorporated</u> portion of Greenfield Township, Fairfield County, Ohio and the dollar amount of revenue that would be generated by the above-specified number of mills and that such certificate thereafter be provided to the Greenfield Township Trustees in accordance with Ohio Rev. Code 5705.03(B)(2).

Section 4: That the Fiscal Clerk or designee of Greenfield Township is directed to certify a copy of this resolution and deliver it to the County Auditor.

Motion by David Cotner

Seconded by Kent Searle

The resolution be adopted this December 31, 2024 was carried by the following vote:

YES:__2___ NO:__1___ ABSTENTIONS:__0__

Trustee

Trustee

Trustee

This resolution represents a complete and accurate statement as to the actions taken by the Greenfield Township Board of Trustees.

Attest: Jessica Kull Fiscal Officer

Minutes of Greenfield Township Trustees

Meeting

December 31, 2024 - *Held 3:00 PM*

Trustee Searle asked for any discussion on the Resolution.

Trustee Cotner made a motion to approve the Resolution; Trustee Searle seconded the motion, and again asked for any discussion.

Trustee Kosch expressed concern with several calls he had received during the original levy which asked if additional full-time employees were going to be hired; also, residents expressed concern that they did not know about the levy. Tom noted this information could not be stated in the levy, per legal advice given, but stated the Road Department did need to hire another employee. He encouraged the Board to share this information with the residents in the community. Chief Smith confirmed this statement by explaining how the last fire levy was advertised and explained to the community. He also noted the Fire Department had outside help, i.e. the IAFF and OPAFF, to inform people about their levy, whereas the Road Department did not have this assistance. Discussion ensued concerning how to get the information out to the public regarding the road levy. Trustee Cotner noted he and Tom had spoken about getting information out to the community, and he and Tom had talked about speaking with the major land holders in the Township, and giving them the information. He stated he had told Tom he would assist with this effort.

With no further discussion, the vote was as follows:

ROLL CALL: Searle: Yes Cotner: Yes Kosch: No Motion Passed 2-1

Ohio Public Works Commission (OPWC) Grant: Tom recently spoke to Jeff Camechis in the Fairfield County Engineer's Office who told him the work would begin in 2025. Mr. Camechis asked if the Township wanted the County to handle all the permitting and paperwork associated with this project, and Tom advised him yes. It was also noted that the County would need to acquire a right-of-way on Stringtown Road. Tom stated this was the way a prior OPWC project was handled in the past, as the County is familiar with everything that needs to be done. He also told Tom that AT&T (fiber) does not want to put money into the project initially; they want to put a temporary crossing in, so they will need to put this in to get to the east side; and then they will move it back to the west side when the project is completed.

FIRE DEPARTMENT: Chief Brad Smith presented the following business:

Employee Updates: Chief Smith presented the resignation of part-time firefighter Adam Warrix, effective Immediately, and asked for a motion to approve the resignation. Trustee Searle made a motion to accept the resignation of Adam Warrix, effective immediately; Trustee Cotner seconded the motion.

ROLL CALL: Searle: Yes Cotner: Yes Kosch: Yes Motion Passed 3-0

RECORD OF PROCEEDINGS Minutes of Greenfield Township Trustees M

Meeting

December 31, 2024 - Held 3:00 PM

Chief Smith stated an interview was held last week with Alex Miller, and asked for a motion to hire him as a part-time employee as an EMT Basic at \$15 per hour upon successful completion of his background check and physical. Trustee Searle made a motion to appoint Alex Miller as an EMT-B at \$15 per hour, upon successful completion of his background and physical; Trustee Kosch seconded the motion. ROLL CALL: Searle: Yes Cotner: Yes Kosch: Yes Motion Passed 3-0

<u>Part-time Wage Increase</u>: Chief Smith presented the Board with a recommendation, and a paper to document this, to increase the part-time firefighter wage by 50 cents per hour, noting that it was still below the county average. He also stated this was the amount that had been included in the budget. Trustee Searle stated he had learned at a recent meeting that Violet Township was going to discontinue the use of part-time firefighters beginning the first of the year, in order to hopefully assist the rest of the county with being able to hire part-time firefighters. They will also be building a third fire station. Chief Smith noted the part-time employee issue is not only county-wide, but nationwide. After further discussion, Trustee Searle moved to accept the Chief's recommendation to increase the part-time firefighter wage by 50 cents per hour, which would make the EMT Basics \$15.50 per hour, and Paramedics \$16.50 per hour, effective next pay period; Trustee Cotner seconded the motion.

ROLL CALL: Searle: Yes Cotner: Yes Kosch: Yes Motion Passed 3-0

FLOOR:

Dawn Wyne, 74 Lock Street, was the first speaker. Mrs. Wyne had Mrs. Donna Kosch distribute documents to the Board. Mrs. Wyne thanked Trustee Kosch and Donna Kosch for delivering the jump drive she received on December 18, 2024 regarding her public records request. She stated the April 4 and July 10, 2024 minutes were not included on the jump drives she received. She also noted when she inquired about late fees for Burnham and Flower in the August 28, 2024 meeting which were noted in the July 10 Trustee Meeting, she has not received this information. She noted she had provided the Board information from Burnham and Flower to show there were no late fees requested. She stated the public records request will remain open until documentation is provided.

Mrs. Wyne also cited the July 8, 2024 Trustee Meeting minutes, stating that Fiscal Officer Kull stated Mrs. Wyne inflated the budget by 250 to 300 percent. She went on to cite information and totals from 2022 and 2023, and the biannual audit as found on the State Auditor's website. She stated year-end totals for receipts for 2022 were under budget by 7.84 percent, and expenditures by 27.76 percent, as well as 2023 totals. She asked if the Board had questions after reviewing the spreadsheet she had provided; they did not. She requested that the spreadsheet be included with the meeting minutes. She stated she will continue to ask for public records requests, as a resident.

RECORD OF PROCEEDINGS Minutes of **Greenfield Township Trustees**

Meeting

December 31, 2024 - Held 3:00 PM

Trustee Searle asked which public records had not been received per the public records request. Fiscal Officer Kull stated she had emailed some of the minutes to Mrs. Wyne, and there was Burnham and Flower information on the jump drive, to which Mrs. Wyne agreed; however, she stated she also requested the July 10 and April 4 Trustee Meeting minutes, which she has not received. Fiscal Officer Kull stated those minutes had been emailed to her previously, but she will email them again.

Mrs. Wyne stated she would like to receive the documentation from Burnham and Flower that stated there was no late fee assessed. Fiscal Officer Kull stated she will request that information from Burnham and Flower to be provided to Mrs. Wyne.

Mrs. Wyne also asked for the packet the Trustees received for the current meeting, and noted she was not required to put the record request in writing; however, she stated she would put it in writing.

Donna Kosch, 4205 Carroll Southern Road NW, was the next speaker. Mrs. Kosch addressed the issue of the Land Use meeting and the postcard that was created. She stated she could not find any information regarding the postcard approval in minutes from September until now. She stated someone is either being dishonest, or going above their station. She questioned why a card was created if it was not approved to be done, and asked for documentation as to when and who approved the card to be created and sent out. Trustee Cotner stated it was discussed, and the permission was given for Chief Smith and Fiscal Officer Kull to work on the postcard; however, a vote was not taken at that time. Chief Smith confirmed he had created the graphic for the card. Mrs. Kosch stated this went against Ohio Revised Code, and things were being done illegally.

Trustee Searle stated the card will be presented to the Board to review it before it is mailed out. Mrs. Kosch requested a copy of the minutes from the meeting. Trustee Searle noted the initial draft from attorney Marshall McCormick for the verbiage for the card was used; however, the Board will see the draft before the card is processed to be mailed. Fiscal Officer Kull stated she took responsibility for moving forward with the creation of the card. Mrs. Kosch again stated that things were being done incorrectly, citing the Ohio Ethics Commission and the Attorney General's Office. She also stated the minutes are not being done correctly.

Trustee Searle stated the Board was backing up in order to proceed with having the card approved and redone appropriately. Fiscal Officer Kull stated a draft would be provided to the Board before the next Trustee meeting.

Mrs. Kosch went on to ask why she had not been requested to complete paperwork for payroll for her role on the Board of Zoning Appeals. She asked if it was a volunteer position. Fiscal Officer Kull stated she would confirm with the Administrative Assistant regarding the necessary paperwork to be completed.

RECORD OF PROCEEDINGS Minutes of **Greenfield Township Trustees** Meeting

December 31, 2024 - Held 3:00 PM

Trustee Searle thanked Mrs. Kosch for bringing the issues to the Board's attention; Mrs. Kosch again cited the Revised Code and the Ethics Department in relation to activities occurring at the Township. Trustee Searle confirmed that Mrs. Kosch would be paid for the meetings she attended in her role on the Board of Zoning Appeals.

FROM THE TRUSTEES:

- Trustee Searle noted for the record that what he had stated in the last meeting regarding the per diem was incorrect. He noted that per diem is for mileage and parking only.
- Trustee Searle raised the issue of part-time hours and the maximum number of hours for firefighters, and the resolution that was created to address this issue. Chief Smith stated the resolution was presented in November 2023 which addressed the specific number of hours the part-time firefighters were allowed to work, as well as the increased number of hours that had been approved. He also noted if the firefighter exceeds the 1,976 hours, they will be required to sign a waiver document. Trustee Searle asked Chief Smith to email the resolution to him so he could review it again. He noted the Board should establish a policy with a firm limit of 1,976 hours. Chief Smith stated the resolution, as well as the ORC, establishes the limit of the 1,976 hours; so as long as the firefighter is working their scheduled hours, they are within the limit.

With no further business to come before the Board, Trustee Kosch made a motion to
adjourn; Trustee Cotner seconded the motion.ROLL CALL:Searle:YesKosch:YesMotion Passed 3-0

The meeting adjourned at 4:15 p.m.