

Greenfield Township Zoning Commission

Meeting Minutes

Tuesday, May 21, 2024

- **Call to order**

The Meeting was called to order by Jeff Zech, Chair, at 6:02 p.m. on Tuesday, May 21st, 2024 at the Greenfield Township Fire Department Meeting Room. The Pledge of Allegiance was recited at the opening of the Meeting.

- **Roll call**

The Chair requested a roll call:

Jeff Zech, Chair
Patrick Callahan, Vice-Chair
June Queen, Secretary
Jack Barr

Amy Brown – not in attendance
Kim Wickham, Alternate – not in attendance

Guests: None present

Meeting Minutes from April 2, 2024 were reviewed by the Commission. Jeff Zech made a Motion to approve the Meeting Minutes; Patrick Callahan seconded the Motion. Vote was taken: Patrick Callahan, yes; June Queen, yes; Jeff Zech, yes; Jack Barr, yes; Motion approved.

- **Old Business**

Tiny Home Zoning Code Definition and Specifications:

Tiny Home section addition to the Zoning Code was previously reviewed and approved for submission to Regional Planning Commission (RPC) by the Commission on July 18, 2023. Definition necessitated re-review. The Commission recommended to move forward to RPC review. In addition to the Definition section, the Commission discussed need for the specifications to be added to the Code. The Commission will ask the RPC to advise to which specific Code section Tiny Home should be added.

Jack Barr made a Motion to re-approve the definition and specifications and send on for RPC review and recommendations; Patrick Callahan seconded the Motion. Vote was taken: Patrick Callahan, yes; June Queen, yes; Jeff Zech, yes; Jack Barr, yes; Motion approved. Jeff Zech to proceed with submission.

RPC Modifications Request to 415.03 Breezeways and Accessory Structures on Residential Parcels

Jeff Zech received a response letter from the RPC with requested modifications to the proposed text amendments. Requested revisions reviewed, discussed, and modified.

Patrick Callahan made a Motion to send the amended Breezeways and Accessory Structures on Residential Parcels section forward and schedule a Public Hearing. Jeff Zech seconded the Motion. Vote was taken: Patrick Callahan, yes; June Queen, yes; Jeff Zech, yes; Jack Barr, yes. Jeff Zech will proceed to request a Public Hearing.

- **New Business**

Jeff Zech asked the Commission to review the Greenfield Township Zoning Commission Rules of Procedure, which requires periodic update. Copies previously provided to Commission members. Review slated for addition to the next regular meeting agenda.

- **Updates from the Zoning Inspector:**

None – not in attendance

- **Next Greenfield Township Zoning Commission Meeting**

- Public Hearing planned for Tuesday, June 25th at 6:00 pm.
- Regular Public Meeting planned for Tuesday, June 25th, immediately following the Public Hearing. Meetings to be held at the Greenfield Township Fire Department Meeting Room

- **Adjournment**

June Queen made a Motion to adjourn the Meeting; Jack Barr seconded the Motion. Vote was taken: Patrick Callahan, yes; June Queen, yes; Jeff Zech, yes; Jack Barr, yes. The Meeting was adjourned at approximately 6:37 pm.

Respectfully Submitted By: June Queen, Commission Secretary