

RECORD OF PROCEEDINGS

Minutes of **Greenfield Township Trustees** *Meeting*

February 26, 2025 - Held 7:00 PM

The Greenfield Township Trustees met in regular session at the Firehouse. Trustee Cotner called the meeting to order and led those present in the Pledge of Allegiance. Dave Cotner and Lonnie Kosch were present; Kent Searle was absent

Trustee Cotner presented the minutes of the February 12, 2025 Trustee Meeting for approval, and asked for any corrections or discussion. Trustee Kosch stated he had provided corrections to Fiscal Officer Kull. He also noted the minutes needed to include the address for the easements for the Road Department for the project to be completed this year.

Trustee Kosch made a motion to approve the minutes with the corrections changed; Trustee Cotner seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Absent Motion Passed 2-0

FROM THE FISCAL OFFICER: Fiscal Officer Jessica Kull reported on the following business:

The bank reconciliation for January 2025 has been completed.

Fiscal Officer Kull asked for a motion to pay the bills for warrants 3572 through 3584, and to approve the electronic debits 31-2025 through 47-2025. Trustee Cotner moved to approve the payments; Trustee Kosch seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Absent Motion Passed 2-0

Fiscal Officer Kull asked for a motion to pay the purchase orders. Trustee Kosch moved to approve the payments; Trustee Cotner seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Absent Motion Passed 2-0

FLOOR:

Trustee Cotner recognized Dawn Wyne, who spoke from the floor. Mrs. Wyne inquired as to why she had not received the public records request for the audible of the April 4, 2024 Trustee Meeting. Fiscal Officer Kull responded that she believed she had already informed Mrs. Wyne there was no audible for the April 4 meeting. Mrs. Wyne responded that she was not told that information and asked for it in writing. Fiscal Officer Kull attempted to give her a written response but she declined it and asked it to be emailed to her instead. Mrs. Wyne also stated on August 28 she attended a meeting and asked about the late fee, and said Fiscal Officer Kull stated it got waived by Burnham and Flower, and said it was at the office. Mrs. Wyne stated on December 31, she attended a meeting and asked about the late fee again, and Fiscal Officer Kull stated she would need to contact Burnham and Flower, and Mrs. Wyne stated she was still waiting on it, noting that it should have been on an invoice. She noted she got an invoice from Fiscal Officer Kull, and also from Burnham and Flower, and they did not show a late fee. Fiscal Officer Kull noted that the late fee was noted after

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the fact. Mrs. Wyne stated she would make another contact with Burnham and Flower. Fiscal Officer Kull stated Burham and Flower had been notified not to give any information to unauthorized people, per the Prosecutor's Office. Mrs. Wyne stated she would have someone else do it. Fiscal Officer Kull provided a note stating there was no audible of the April 4 meeting; however, Mrs. Wyne stated she wanted it emailed to her.

ZONING DEPARTMENT: Jeff Williamsen, Zoning Inspector, was not in attendance, but had provided a written report to the Board.

ROAD AND CEMETERY DEPARTMENT: Tom Shafer, Road and Cemetery Superintendent, presented the following business:

Ohio Public Works Commission: Tom reported he had been waiting to hear back from the County regarding OPWC projects. When he has more information, he will share it.

Part-Time Employee: Tom reported he had received the DOT drug screening, background check on the potential part-time employee, Bob Lanier, and all was good. However, he suggested not taking a vote on the hiring until the entire Board was in attendance. After discussion, Trustee Cotner made a motion to hire Bob Lanier as a part-time employee for Greenfield Township on the date when Tom decides he needs him; Trustee Kosch seconded the motion, as long as all the paperwork is turned in.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Absent Motion Passed 2-0

Summer Paving and Microsurfacing Work: Tom reported he had gotten some numbers from Strawser, who has completed work for the Township in the past. For the microsurfacing, Tom is looking at Franchel Court, Feldon Court and the area on Election House between Havensport and Ginder Roads. He also reached out to Shelly Company and asked them to look at Old Columbus Road. He noted some of it is still okay, but some of it is rough.

Trustee Kosch asked if Tom was looking at Wendy and the other roads there, as he said they are deteriorating. Tom stated he wanted to get a hold of Justin Hines who had done the mastic crack sealing, but he also offers regular crack sealing, to find out if he could work on that area. This would include Jeannie and Bonita Drives. Tom stated these roads would be a good candidate for the chip seal with the microsurfacing on top of it.

Tom also explained the Village of Carroll was in phase three of a sanitary storm hookup and the engineering company is DLC. They will be in Carroll Knolls, which is the area of Jeannie/Wendy/Bonita Drives. Tom told DLC to send him the prints for what they need to do there, and then Tom will send him a permit. Tom also noted there was a permitting policy adopted a long time ago, but there is no money exchanged; it is done the same way the County does it. It simply states that they will be in the Township

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right-of-way. Tom also told him the Board would not allow any open cuts across any of those roads, and that they would need to bore across the road if that is needed. At that point, they would need to work through the County Engineer’s Office to make sure the work is done correctly. Tom will update his report as he gets more information.

FIRE DEPARTMENT: Chief Brad Smith was called out on a run, but had provided his written report prior the meeting, which Fiscal Officer Kull reviewed as follows:

Uplands Project: Brad had met with the developer to discuss the property and how they can best protect the citizens living there.

Part-Time Firefighter Hours: Chief Smith had noted ORC Section 505.60, Parts G-3 B on his agenda items as follows:

“Part-time Township employee, with the respect to first responder who is employed by a Township that does not qualify as an applicable large employer, needs a first responder who is hired with the expectation that the first responder will work no more than 1,976 hours in a year”.

This is the ORC verbiage Chief Smith is recommending that the Board adopt for its maximum number of hours worked for part-time firefighters. This means Greenfield Township cannot employ more than 50 full-time employees, or full-time equivalent employees, or the Township would be considered an applicable large employer under the Affordable Care Act, and first responders must work less than 1,976 hours in a given year.

Any questions need to be addressed to Chief Smith; however, he was anticipating the Board would accept ORC Section 505.60, Part G-3 B would be adopted. Trustee Cotner moved to accept the stated language of the 1,976 hours per year for part-time employees on the Greenfield Township Fire Department; Trustee Kosch seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Absent Motion Passed 2-0

The last item on Chief Smith’s agenda was a note of the Department’s send-off this evening for the Bloom Carroll Girls High School Basketball Team as they leave for their Regional Final game.

Also, on March 12 at the next regular Trustee Meeting, there will be a bystander award presentation, which was mentioned at the last Trustee Meeting. This will occur at the beginning of the meeting. Trustee Cotner noted this was to honor the bystanders who pulled a person from a burning car on Route 33, and stated there would be Fire Chiefs from other Departments also in attendance.

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FROM THE TRUSTEES:

Trustee Kosch presented the following items:

- He received an item from the Census Bureau addressed to him, but it needs to go to Jeff Williamsen. It asked about a building permit survey.
- Facebook Website with the Township Phone Number; the Board had talked about taking it down, but it is still there. Fiscal Officer Kull stated she would contact WebChick again, as she had talked to her after the last meeting.
- There is a meeting at Greenfield Estates on March 19 at 7 p.m. Trustee Cotner stated he could attend.
- The Health Department has a meeting scheduled for March 27 on Chestnut at 7 p.m. Trustee Kosch stated he would attend that meeting.

He asked if there was any more information regarding the gentleman who inquired about Beaver Street/Carnes Road. Trustee Cotner stated he hadn't heard anything further.

Trustee Kosch also asked when the next meeting with the City was scheduled; nothing has been scheduled as yet. Trustee Cotner noted several people will be involved, so getting it scheduled will take some time. Trustee Kosch stated another Land Use Plan meeting needs to be scheduled after the City meeting is held, after Trustee Searle returns, as the CEDA needs to be discussed further.

With no further business to come before the Board, Trustee Kosch made a motion to adjourn; Trustee Cotner seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Absent Motion Passed 2-0

The meeting adjourned at 7:19 p.m.