

RECORD OF PROCEEDINGS

Minutes of **Greenfield Township Trustees** *Meeting*

February 12, 2025 - *Held 7:00 PM*

The Greenfield Township Trustees met in regular session at the Firehouse. Trustee Cotner called the meeting to order and led those present in the Pledge of Allegiance. Dave Cotner, Lonnie Kosch and Kent Searle were present.

Trustee Cotner presented the minutes of the January 22, 2025 Trustee Meeting for approval, and asked for any corrections or discussion. Trustee Kosch questioned the stated pay schedule for the Trustees. Fiscal Officer Kull stated she would like to keep the schedule the same schedule for the monthly and bi-weekly employees, so they are submitting their payroll certificates at the same time as the bi-weekly payroll. He asked for the minutes to be edited to reflect this change. Trustee Cotner made a motion to approve the January 22, 2025 minutes, with the correction to reflect the three-day pay schedule for monthly pay employees, from the originally stated ten-day pay schedule; Trustee Kosch seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

Trustee Cotner presented the minutes of the February 10, 2025 Trustee Public Hearing for approval, and asked for any corrections or discussion. Trustee Kosch stated the scheduling of the February 10, 2025 hearing was discussed and scheduled in the January 22, 2025 meeting, however, there was no motion made to schedule the February 10 hearing; there was a roll call. He asked if there should have been a motion. After discussion about whether there should have been a motion to schedule the hearing, and the notation that the hearing had already taken place, Trustee Cotner asked if there were any corrections to the February 10, 2025 Trustee Public Hearing minutes. Trustee Kosch made a motion to approve the minutes as written; Trustee Cotner seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

FROM THE FISCAL OFFICER: Fiscal Officer Jessica Kull reported on the following business:

Fiscal Officer Kull asked for a motion to pay the bills for warrants 3551 through 3571. Trustee Searle moved to approve the payments; Trustee Kosch seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

Fiscal Officer Kull asked for a motion to pay electronic debits 20-2025 through 30-2025. Trustee Searle made a motion to approve these payments, and Trustee Cotner seconded the motion.

ROLL CALL: Searle: Yes Cotner: Yes Kosch: Yes Motion Passed 3-0

RECORD OF PROCEEDINGS

Minutes of **Greenfield Township Trustees** *Meeting*

February 12, 2025 - *Held 7:00 PM*

Fiscal Officer Kull presented the following resolution:

RESOLUTION 2025-02-12-01

“Be it resolved by the Board of Trustees of Greenfield Township, Fairfield County, Ohio, to authorize the Fiscal Officer to transfer \$20,000.00 from the Fire Department Fund 2191 to the Fire Department Capital Improvement Fund 4904”.

Trustee Searle made a motion to approve this transfer; Trustee Cotner seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

RESOLUTION 2025-02-12-01

2025 Fire Capital Improvement fund transfer

The Board of Trustees of Greenfield Township, Fairfield County, met in regular session on February 12, 2025, at the township in Carroll, Ohio, with the following members present:

David Cotner
Lonnie Kosch, Sr.
Kent Searle

Kent Searle moved the adoption of the following Resolution:

BE IT RESOLVED by the Board of Trustees of Greenfield Township, Fairfield County, Ohio, to authorize the Fiscal Officer to transfer \$20,000.00 from the Fire Department Fund 2191 to the Fire Department Capital Improvement Fund 4904.

David Cotner seconded the Resolution, and the roll call vote for its adoption was as follows:

David Cotner	Yes
Lonnie Kosch, Sr.	Yes
Kent Searle	Yes

Adopted February 12, 2025

RECORD OF PROCEEDINGS

Minutes of **Greenfield Township Trustees** *Meeting*

February 12, 2025 - *Held 7:00 PM*

ZONING DEPARTMENT: Jeff Williamsen, Zoning Inspector, was not in attendance, but provided a written report to the Board. Trustee Cotner noted the report and asked if there were any concerns that needed to be addressed. The Board did not have any concerns at this time.

ROAD AND CEMETERY DEPARTMENT: Tom Shafer, Road and Cemetery Superintendent, presented the following business:

Ohio Public Works Commission: Tom reported he had been working with Bill Maravy of the Engineer’s Office regarding these projects, which will be getting bid out. Tom noted there was some additional paperwork that the Board needed to review and sign. Two resolutions were presented, which gives the Fairfield County Engineers Office the right to move forward, as follows:

RESOLUTION 2025-02-12-02

“Whereas, the County Engineer is advising this Board that the construction drawings for the Township various culvert replacements project have been completed; and

Whereas, the County Engineer is requesting that this Board of Greenfield Township Trustees sign the construction drawing cover sheet”.

Trustee Cotner made a motion to approve the resolution; Trustee Kosch seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

RESOLUTION 2025-02-12-02

A resolution to approve the Construction Drawings for the Greenfield Township Various Culvert Replacements Project.

WHEREAS, the County Engineer is advising this Board that the construction drawings for the Greenfield Township Various Culvert Replacements Project have been completed, and

WHEREAS, the County Engineer is requesting that this Board of Greenfield Township Trustees sign the Construction Drawing cover sheet.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF GREENFIELD TOWNSHIP TRUSTEES, COUNTY OF FAIRFIELD, STATE OF OHIO:

RECORD OF PROCEEDINGS

Minutes of **Greenfield Township Trustees** *Meeting*

February 12, 2025 - *Held 7:00 PM*

WHEREAS, the County Engineer is advising this Board that the construction drawings for Greenfield Township Various Culvert Replacements have been completed, and

WHEREAS, the County Engineer is requesting approval to advertise for bids for the Greenfield Township Various Culvert Replacements Project.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF GREENFIELD TOWNSHIP TRUSTEES, COUNTY OF FAIRFIELD, STATE OF OHIO:

SECTION 1: that this Board of Greenfield Township Trustees does hereby grant approval for the County Engineer to advertise for the Greenfield Township Various Culvert Replacements Project.

SECTION 2: that the Fiscal Officer of this Board return the signed copy of this Resolution to the County Engineer for further action.

Motion by: Lonnie Kosch Sr. Second by: David Cotner

that this resolution be adopted was carried by the following vote:

YEAS: 3 NAYS: 0

ABSTENTIONS: 0

David Cotner

ADOPTED: February 12, 2025

Lonnie Kosch Sr.

Kent Searle
Board of Greenfield Township
Trustees

Jessica Kull, Fiscal Officer

Tom reported the Township will be required to acquire easement for the pipe on Stringtown Road to be replaced. Tom read the following information from Cheryl

RECORD OF PROCEEDINGS

Minutes of **Greenfield Township Trustees** *Meeting*

February 12, 2025 - Held 7:00 PM

Downour of the Fairfield County Engineer's Office regarding documents needed for this process:

"I have attached one of the parcels to this email. Jeff Camechis of our office has met with the property owners and acquired all of their signatures. Greenfield Township will need to pay Jonathan Draney and Lora Draney \$479.06; \$478.06 is for the easement, and \$1.00 for the work agreement. Our office will take care of filing the paperwork with the Recorder's Office".

The address for the Draneys on Stringtown Road is 4620. The parcel number on the other side of the road is for Wagner - 0130028500.

Tom noted he had printed the "Perpetual Easement for Road Purposes" form, in addition to the legal documents needed, as well as the work agreement through the County Engineer's Office and the Draneys, independent contractor paperwork for the Draney's, a W-9 for the Draneys for the Township for payment, New Hire Reporting and a receipt verification.

Discussion continued as to why the Township needed to pay for the acquisition of the easement. Tom explained this was due to the way the engineering design through the County Engineer's Office had been done. The County Engineer's Office also provided the dollar amount for the payment. Trustee Kosch asked if the County will do a survey after the project is done to make sure it was platted out correctly, and the Township was not off the easement. Tom confirmed that they would, and noted this was part of the preliminary engineering packet. Tom also noted the project had already been approved through the Prosecutor's Office.

Tom also addressed the January 22, 2025 minutes when he discussed the OPWC projects, and the amount of money that the Township would be responsible for. He had mentioned 26 percent of \$800,000, which was stated in the minutes; however, he noted that he was unsure as to what the amount would be, since it has not been put out for bid; the amounts discussed with the Engineer's Office are guesstimates, so he wanted this clarified for the minutes.

Cemetery Deeds: Tom presented two cemetery deeds for signature: Edward P. Cox; Sarah Hatch - two spaces.

At this time, the Board recognized the Deputy Sheriff who was in attendance. She asked if the Board had any questions for her. Other than determining what may have caused the "boom" noises that were heard this afternoon around 2:09 p.m. There were no other questions or concerns. The Deputy noted there were similar noises that happened a couple of weeks prior in Lancaster, and those were investigated, also. The Board thanked the Deputy Sheriff for her attendance at the meeting.

RECORD OF PROCEEDINGS

Minutes of **Greenfield Township Trustees** *Meeting*

February 12, 2025 - *Held 7:00 PM*

FIRE DEPARTMENT: Chief Brad Smith presented the following business:

Grants: The Department had received a grant - \$1,579.98 - from the Shriners, and the plan was to use the money to purchase a video intubation laryngoscope, which is used when the Department performs intubations. The cost for the equipment is \$1,960.00. Since the cost is over the \$1,500 threshold, Chief Smith asked for a motion to purchase the video regiscope, noting that the grant money will cover the majority of the cost. Trustee Searle made a motion to approve the purchase of a video laryngoscope for \$1,960.00; Trustee Cotner seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

Departmental Citizens Award: Chief Smith reported the Department had been able to identify the citizens who had rescued someone from a burning car due to an automobile accident two weeks prior. He suggested having them attend a future meeting to receive an award for their bravery. He noted the person they saved was unresponsive when they rescued him.

Land Use Meeting QR Code Responses: Chief Smith noted he had provided the response information to the Board for their review.

Trustee Searle asked if the laryngoscope would be used every time an intubation takes place. Chief Smith responded that it would be used every time. He noted there can be difficulties with intubations, and also stated the requirements of EMS are changing, and this information will likely be required for patient care reporting in the future. It was clarified that they have a similar device now, but the new equipment will actually record the intubation, so the information can be added to the records.

Trustee Kosch raised the issue of the 1,500 work hour limit for part-time firefighters, and whether it had gotten resolved. After discussion, Trustee Searle noted the policy was probably not updated with the new standard, so there should be a motion to make that change. Chief Smith agreed, and suggested the Township could mirror what the ORC states on this issue. Then, if the ORC changes, it would be grandfathered into the Township policy. This means if the current 1,976 hour maximum is increased in the future, it would already be addressed in the policy. Chief Smith will research where this is stated in the ORC, and bring it to the next meeting for resolution on the matter. The Board agreed with this course of action.

FLOOR:

There was no one signed-in to speak from the floor.

FROM THE TRUSTEES:

Trustee Kosch raised the issue of an incorrect address (4209 rather than 4205), on file with

RECORD OF PROCEEDINGS

Minutes of **Greenfield Township Trustees** *Meeting*

February 12, 2025 - Held 7:00 PM

Payroll Vault, the new payroll company. He stated he didn't receive his W-2 until Saturday, February 8 due to this issue. Fiscal Officer Kull noted she can go into the system and correct the address. She also noted when she consulted a payroll report from 2022, the address was listed as 4209, and not 4205.

He also asked whether his wife, Donna Kosch, had completed paperwork for her membership on the Board of Zoning Appeals, and stated she had not completed any paperwork. Fiscal Officer Kull confirmed that Mrs. Kosch had completed the necessary paperwork and it was in the Administrative Office. It was confirmed that Mrs. Kosch had not received an email from Payroll Vault to set up her on-line portal, and Fiscal Officer Kull confirmed she would reach out to them about this issue.

Ascend Cannabis Dispensary Host Agreement: Trustee Searle stated the Board had made good progress on getting the host agreement prepared. However, the Ohio General Assembly is now moving toward attempting to take away the host tax from townships. He noted the Governor's budget for 2025 does not include it. Trustee Searle stated the estimated tax to be generated from marijuana sales in the Township was \$400,000 to \$500,000. He noted the agreement was a five year agreement. In speaking with the Prosecutor's Office, they suggested having a contingency built into the agreement that if the state takes away the host sales tax, the agreement would continue on an ongoing basis. He noted without this contingency being added to the agreement, the Township would get nothing after the five-year period. Currently, the dispensary wants the Township to rescind the resolution that prohibits them from selling in the Township. Trustee Searle noted for those in attendance that the only reason the dispensary is selling in the Township currently is because they have a referendum to put it on the ballot in November. The voters will be voting in November as to whether the dispensary can continue selling in the Township. He stated the Board could make the decision to continue to allow them to sell, and then they wouldn't need the referendum on the ballot in November; however, he felt the Township should be able to get something from the continued sales. He went on to explain the way the initial program was set up by the state: a ten percent local host tax - part would go to the county, part would go to the schools; and three percent would go to the township. This amount was estimated to be \$400,000 to \$500,000 coming into the Township, and would likely increase in the future. The Ohio General Assembly is now proposing moving that money away from the townships and villages to be used to build and renovate jails in the state of Ohio. It was also clarified that this is in regard to recreational marijuana sales, not medical marijuana sales. After further discussion, it was determined Trustee Searle will continue to work with the Prosecutor's Office on this issue.

Trustee Searle raised the issue of the Township Facebook page, and noted the administrator, WebChick, recommended taking down the Facebook page due to liability reasons. After discussion, the decision was made to shut the Township Facebook page down, rather than waiting until the next meeting to review the situation. It was noted that other Townships have taken this action, also. Trustee Searle made a motion to shut down the Township Facebook page; Trustee Cotner seconded the motion.

RECORD OF PROCEEDINGS

Minutes of **Greenfield Township Trustees** *Meeting*

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ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

With no further business to come before the Board, Trustee Kosch made a motion to adjourn; Trustee Searle seconded the motion.

ROLL CALL: Cotner: Yes Searle: Yes Kosch: Yes Motion Passed 3-0

The meeting adjourned at 7:36 p.m.